

**TOWN COUNCIL  
TOWN OF GYPSUM, COLORADO**

**RESOLUTION NO. 21 (SERIES 2024)**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF GYPSUM  
ADOPTING AND SETTING FEES**

**WHEREAS**, the Town of Gypsum, Colorado (“Town”), is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Town’s Home Rule Charter effective October 21, 1982; and

**WHEREAS**, the Town Council of the Town (“Town Council”) has the authority to fix and, from time to time, increase or decrease fees, rates and charges for services, programs or facilities furnished by the Town; and

**WHEREAS**, the Gypsum Municipal Code (“Code”) provides for the Town Council to set fees, rates and charges for public services by Resolution;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF GYPSUM, STATE OF COLORADO, THAT:**

1. **Fees**. The fees, charges and penalties shown on the attached Exhibit A are hereby adopted.

2. **Severability**. If any part, section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.

3. **Effective Date**. This Resolution shall take effect and be enforced January 1, 2025

**MOVED, READ AND ADOPTED** by the Town Council of the Town of Gypsum, State of Colorado, at its regular meeting held on December 12, 2024.

**Exhibit A**

**2025 ANNUAL FEE SCHEDULE**

Fee Type	Fee Title	2024 Fee	2025 Fee
<b>General &amp; Administrative</b>			
Administrative	Notarization	\$2 - No charge for Gypsum Residents	No Change
Administrative	Passport Photo	\$10	No Change
Administrative	Passport Application Fee	\$35	No Change
Administrative	Returned Check Fee	\$25	No Change
Administrative	Copying Fee (external non-CORA copies)	\$2 for first 5 pages & \$0.25/page after <sup>3</sup>	No Change
Administrative	Non-Sufficient Funds	\$25	No Change
Gypsum Daze	Concert Tickets	\$25 (early-bird) \$35 the week of	No Change
Events	12'x12' Merchant Vendor Booth w/ Power	\$125	
	12'x24' Merchant Vendor Booth w/ Power	\$200	No Change
	12x36' Merchant Vendor Booth w/ Power	\$300	
Events	12'x12' Merchant Vendor Booth w/o Power	\$100	
	12'x24' Merchant Vendor Booth w/o Power	\$150	No Change
	12'x36' Merchant Vendor Booth w/o Power	\$250	
Events	12'x12' Nonprofit Vendor Booth w/ Power	\$75	
	12'x12' Nonprofit Vendor Booth w/o Power	\$50	No Change
Events	10'x12' Food Vendor	\$200	
	10'x 24' Food Vendor	\$300	No Change
	10x36' Food Vendor	\$400	
<b>Town Clerk</b>			
Licensing	Business License	\$80 annually <sup>1</sup>	No Change
Licensing	Late fee for business license renewals not received by April 1st	\$15	No Change
Licensing	Contractor License	\$80 annually <sup>1</sup>	No Change
Licensing	Late fee for contractor license renewals not received by April 1st	\$15 <sup>2</sup>	No Change
<b>Utilities</b>			
Water	Door Knocker	\$20	No Change
Water	Water Turn On/Off	\$50	No Change
Water	After hours Water Turn On/Off	\$75	No Change
Water, Sewer, & Sanitation	Delinquency Charge	\$5 per month	No Change
Water	Penalty for using Town water supply without permit for any type of use	\$3,093.83, or such other maximum fine amount established by Section 2.01.100(6), G.M.C., whichever is higher.	No Change
Water & Sewer	Penalty for using the Town potable water supply for irrigation on residential or commercial property which is required to be supplied by a separate nonpotable supply source.	\$3,093.83, or such other maximum fine amount established by Section 2.01.100(6), G.M.C., whichever is higher.	No Change
Water & Sewer	Tampering with water services	\$3,093.83, or such other maximum fine amount established by Section 2.01.100(6), G.M.C., whichever is higher.	No Change
Water & Sewer	Inspection and Tapping Charges	\$100/hour (one hour minimum) and reimbursement of all parts.	No Change
Water & Sewer	Tap Activation Fee	\$100	No Change
Sewer	Monthly Sewer Service Charges for In-town commercial occupancies	\$86.35/month per one EQR	\$120.89/month per one EQR
		\$0.87/month per each additional 0.01 EQR	\$1.21/month per each additional 0.01 EQR
		\$14.00/1,000 gallons for each 1,000 gallons used over 15,000 gallons per EQR, as determined by metered water deliveries.	\$19.60/1,000 gallons for each 1,000 gallons used over 15,000 gallons per EQR, as determined by metered water deliveries.
Sewer	Monthly Sewer Service Charges for In-town commercial occupancies with residential occupancy	\$116.72/month per one EQR	\$163.41/month per one EQR
		\$1.16/month per each additional 0.01 EQR	\$1.63/month per each additional 0.01 EQR
		\$14.00/1,000 gallons for each 1,000 gallons used over 15,000 gallons per EQR, as determined by metered water deliveries.	\$19.60/1,000 gallons for each 1,000 gallons used over 15,000 gallons per EQR, as determined by metered water deliveries.
Sewer	Monthly Sewer Service Charges for Out-of-Town commercial occupancies	\$129.56/month per one EQR.	\$181.38/month per one EQR.
		\$1.30/month per each additional 0.01 EQR	\$1.81/month per each additional 0.01 EQR
		\$14.00/1,000 gallons for each 1,000 gallons used over 15,000 gallons per EQR, as determined by metered water deliveries.	\$19.60/1,000 gallons for each 1,000 gallons used over 15,000 gallons per EQR, as determined by metered water deliveries.

Fee Type	Fee Title	2024 Fee	2025 Fee
<b>Utilities (continued)</b>			
Sewer	Monthly Sewer Service Charges for Out-of-town commercial occupancies with residential occupancy	\$175.08/month per one EQR. \$1.75/month per each additional per 0.01 EQR \$14.00/1,000 gallons for each 1,000 gallons used over 15,000 gallons per EQR, as determined by metered water deliveries.	\$245.11/month per one EQR. \$2.45/month per each additional per 0.01 EQR \$19.60/1,000 gallons for each 1,000 gallons used over 15,000 gallons per EQR, as determined by metered water deliveries.
Sewer	Monthly Sewer Charges for In-town residential occupancies	\$56.04/month per 1.0 EQR for single-family residence and 0.25 EQR for ADU \$0.56/month per each additional 0.01 EQR assigned for the single- family residence only	\$78.46/month per 1.0 EQR for single-family residence and 0.25 EQR for ADU \$0.78/month per each additional 0.01 EQR assigned for the single- family residence only
Sewer	Monthly Sewer Service Charges for In-town residential occupancies utilizing an existing town-maintained lift station	\$63.03/month per 1.0 EQR to single-family residence \$0.63/month per each additional 0.01 EQR assigned	\$88.24/month per 1.0 EQR to single-family residence \$0.88/month per each additional 0.01 EQR assigned
Sewer	Monthly Sewer Service Charges for Out-of-town residential occupancies	\$84.04/month per 1.0 EQR to single-family residence \$0.88/month per each additional 0.01 EQR assigned	\$117.66/month per 1.0 EQR to single-family residence \$1.18/month per each additional 0.01 EQR assigned
Sewer	Monthly Sewer Service Charges for In-town single-family residences with an accessory dwelling unit (ADU)	\$70.03/month per 1.0 EQR to single-family residence \$0.70/month per each additional 0.01 EQR assigned	\$98.04/month per 1.0 EQR to single-family residence \$0.90/month per each additional 0.01 EQR assigned
Sewer	Monthly Sewer Service Charges for In-town single-family residence (SFR) with an accessory dwelling unit (ADU) utilizing a town-maintained lift station	\$78.81/month per 1.0 EQR per SFR and 0.25 EQR for ADU \$0.78/month per each additional 0.01 EQR assigned	\$110.33/month per 1.0 EQR per SFR and 0.25 EQR for ADU \$1.10/month per each additional 0.01 EQR assigned
Sewer	Monthly Sewer Services Charges for Out-of-town single-family residence (SFR) with an accessory dwelling unit (ADU)	\$105.04/month per 1.0 EQR per SFR and 0.25 EQR for ADU \$1.05/month per each additional 0.01 EQR assigned	\$147.06/month per 1.0 EQR per SFR and 0.25 EQR for ADU \$1.47/month per each additional 0.01 EQR assigned
Water	Residential & Commercial Potable Water In-Town	\$44.00 per month per EQR base rate - 0 - 7,000 gallons Tier 1 - \$3.00 per thousand gallons - 7,001 - 15,000 gallons Tier 2 - \$7.00 per thousand gallons - 15,001 - 30,000 gallons Tier 3 - \$10.00 per thousand gallons - 30,001 gallons and up Drought Surcharge: 20% of the per 1,000 gallon rate for usage exceeding the first 7,000 gallons per EQR	\$44.88 per month per EQR base rate - 0 - 7,000 gallons Tier 1 - \$3.06 per thousand gallons - 7,001 - 15,000 gallons Tier 2 - \$7.14 per thousand gallons - 15,001 - 30,000 gallons Tier 3 - \$10.20 per thousand gallons - 30,001 gallons and up Drought Surcharge: 20% of the per 1,000 gallon rate for usage exceeding the first 7,000 gallons per EQR
Water	Residential & Commercial Potable Water Out-of-Town	\$66.00 per month per EQR base rate - 0 - 7,000 gallons Tier 1 - \$4.50 per thousand gallons - 7,001 - 15,000 gallons Tier 2 - \$10.50 per thousand gallons - 15,001 - 30,000 gallons Tier 3 - \$15.00 per thousand gallons - 30,001 gallons and up Drought Surcharge: 20% of the per 1,000 gallon rate for usage exceeding the first 7,000 gallons per EQR	\$67.32 per month per EQR base rate - 0 - 7,000 gallons Tier 1 - \$4.59 per thousand gallons - 7,001 - 15,000 gallons Tier 2 - \$10.71 per thousand gallons - 15,001 - 30,000 gallons Tier 3 - \$15.30 per thousand gallons - 30,001 gallons and up Drought Surcharge: 20% of the per 1,000 gallon rate for usage exceeding the first 7,000 gallons per EQR
Water	Non-potable Water In-Town	\$5.00 per month per EQR base rate \$0.32 per 1,000 gallons for each 1,000 gallons, delivery subject to availability and in Town's sole discretion Drought Surcharge: 20% of the per 1,000 gallon rate	\$1.00 per 1,000 gallons delivery subject to availability and in Town's sole discretion Drought Surcharge: 20% of the per 1,000 gallon rate
Water	Hydrant Construction Water Usage	New Fee	\$100 per month fee \$5.90 Per 1,000 gallons
Water	Hydrant Deposit	New Fee	\$2,000
Water	Hydrant Permit Fee	\$100	No Change
Water	Penalty for using the Town potable or nonpotable water supply for any type of use without permit or permission	\$3,525.57, or such other maximum fine amount established by Section 2.01.100(6) of the G.M.C., whichever is higher.	No Change

Fee Type	Fee Title	2024 Fee	2025 Fee
<b>Utilities (continued)</b>			
Water	Charges for unauthorized use of fire hydrant or fire sprinkler systems, pursuant to Section 13.01.290(2), G.M.C.:	Unauthorized use shall be paid for at special charges for the actual or estimated amount of water used, together with a base charge of not less than \$500.00 and such additional amount as is necessary to cover any damage, injury or costs relative to the unauthorized use.	No Change
Water	Water Troughs, Out of Town	\$2.45/1,000 gallons, per agreement	No Change
Sanitation	90-Gallon Can	User setup fee per can - \$138	User setup Fee with one can - \$100
Sanitation	90-Gallon Can Rental	New Fee	\$1.70 per month
Sanitation	300-Gallon Dumpster	User setup fee per can - \$208	User setup Fee per can - \$100
Sanitation	300-Gallon Dumpster	New Fee	\$4.33 per month
Sanitation	Wildlife Can Rental	New Fee	\$13.25 per month
Sanitation	90-Gallon Can	One pick-up per week - \$25.00 per month Two pick-ups per week - \$50.00 per month Three pick-ups per week - \$75.00 per month Each additional pick-up - \$25.00 per pick-up Senior Rate: Sixty-five or older, upon proof of eligibility by driver's license, birth certificate, or other government-issued identification. - \$10.50 per month	No Change
Sanitation	300-Gallon Dumpster	One pick-up per week - \$80.00 per month Two pick-ups per week - \$160.00 per month Three pick-ups per week - \$240.00 per month Each additional pick-up - \$80.00 per pick-up	No Change
Sanitation	Couch, Mattress, Box Springs, Chairs, Cabinets, Hideaway Beds, Appliances, Refrigerators and Freezers (must have documents confirming freon removal).	\$42.00 per truck compactor cycle, (no more than one cycle will be charged per item). Disposal costs of all items not listed are determined by the Public Works Director.	No Change
Water	Water Troughs, Out of Town	\$2.45/1,000 gallons, per agreement	No Change
Community Development	Town Project Permits	Town projects are required to pull permits but do not pay fees.	No Change
Community Development	Permit Late Fees	18% per year (1.5% per month)	No Change

**Notes:**

1 Contractor and new business license fees paid between November 1st to December 31st are \$80 but will cover the business for 14 months instead of 12

2 Contractor's are charged a late fee if they were required to have a license prior to paying the fee. If they were not contracted within the town until mid-year no late fee will be charged

3 Copy fees are not charged if they are required for another purchased service, ie passports or business licenses.